



MAINTENANCE REQUEST FORM:

Date:

Tenant/s Name:

Address:

Reason for Maintenance:

Signature:

Emergency repairs arise when damage occurs to the property. The tenant must inform the landlord/agent as soon as practicable. Like urgent repairs, if a landlord/agent fails to be contacted or arrange for the repairs, and the damage is likely to worsen and cause the property to deteriorate the tenant may authorise either a nominated or suitable repairer to carry out the repairs.

*Please note -The tenant acknowledges that should a repairer find no fault or that the repair has arisen from an action by the tenant; the cost of the repair will be the responsibility of the tenant

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